

## INSTRUCTIONS

### Documentation of ICO (Informed Clinical Opinion) Process for Children Over Four Months of Age SCFS/BN019a rev Jan 2010

#### A. PURPOSE

To record determination of BabyNet eligibility using the Informed Clinical Opinion process.

#### B. USES:

The Intake Service Coordinator assigned to intake and eligibility determination uses this form to document the reason(s) the Eligibility Determination Team invokes the Informed Clinical Opinion process. This form is used to document the results of the ICO process.

#### C. INSTRUCTIONS:

##### *Section 1: Child Information*

1. Enter Child's Name and Date of Birth.
2. Enter Name of child's parent/guardian.
3. Enter Child's address, including zip code and telephone number.
4. Enter Date of Eligibility Determination Team Meeting.

##### *Section 2: Assessment Results*

Check reason(s) the assessment tool findings were considered invalid. At least ONE reason MUST be checked:

- Child's age impeded accurate administration/interpretation of assessment results, (i.e., Child's Adjusted Age\* is less than 6 months and assessment tools do not provide an accurate reflection of development).*
- Child's health impeded accurate administration/interpretation of assessment results, (i.e., Child is chronically ill and administration of an assessment tool would not accurately reflect child's developmental status).*
- Child's behavior interfered with accurate administration/interpretation of assessment results, (i.e., child's typical behavior does not allow for administration of assessment).*
- Parent has continuing concerns about child's development that are not consistent with assessment findings, (i.e., Based on observations presented by the parent, the assessment results do not accurately reflect the child's current developmental level of functioning.)*

##### *\*To determine Child's Adjusted Age:*

Adjustment for prematurity should be done for children born at less than 38 weeks gestation and should continue until the age of two years.

Adjustment is made by first calculating prematurity in weeks, (40 – gestational age in weeks), then subtracting prematurity in weeks from chronological age.

Example: Adjusted age for baby born at 30 weeks gestation who is now 8 ½ months old is 6 months.

Prematurity in weeks= 40 week term pregnancy – 30 weeks=10 weeks

Adjusted Age= 34 weeks – 10 weeks = 24 weeks

##### *Section 3: Informed Clinical Opinion Factors*

Check "Yes" or "No" by each factor listed. At least ONE factor must be answered "Yes" and the source document(s) listed. Source document listed must support the factor under consideration.

Check "Yes" or "No" based on eligibility team's decision to indicate if child is eligible for BabyNet services.

##### *Section 4: Multidisciplinary Team Signatures*

Record the name and title of team members. Team members sign and date the document to indicate agreement with BabyNet eligibility decision.